

eLearning Essentials Course Proposal Checklist

Thank you for your interest in writing a course for eLearning Essentials. Please contact eLearning Essentials at any time during the course development process if you have any questions or need additional information.

Submit the following material to initiate the course development and approval process:

- _____ Curriculum Vita or Resume
- _____ Current Professional Certification or License (if applicable)
- _____ Proposed Title of the Course
- _____ Learning Objectives
- _____ Brief Description (include the relevance of the topic to your profession)
- _____ Course Outline
- _____ Target Audience
- _____ Proposed Skill Level
- _____ Hard Copy and CD of material submitted

* Note: The initial review will take approximately 30 days.

Contact Information:

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